Name: ____________________________________ Student ID: _____________________

Email: ____________________________________ Phone Number: (_____) ____________

Date of departure from U.S.: ______________________   Student Status:   □ F-1   □ J-1

Please select one of the following departure reasons:

☐ Program completion

F-1 students must exit the U.S. no more than 60 days after program completion.
J-1 students must exit the U.S. no more than 30 days after program completion.

☐ Completion of Optional Practical Training (F-1) or Academic Training (J-1)

F-1 students must exit the U.S. no more than 60 days after completion of OPT.
J-1 students must exit the U.S. no more than 30 days after completion of AT.

The following selections will result in termination of your SEVIS record:

☐ Early Withdrawal from studies and depart from U.S.

Please provide a copy of your flight itinerary.

☐ Discontinue use of OPT/AT prior to authorization end date and depart from U.S.

Please provide a copy of your flight itinerary.

☐ Change of Status

New status: □ F-2 □ J-2 □ H-1B □ B-1/B-2 □ PR/Green Card □ Other: _____________

Please attach evidence of your new status e.g. Approval Notice, I-94, Green Card etc.

☐ Out of Country Leave of Absence

Anticipated date of return to U.S.: _________________ Term to resume study: ____________

Please provide a copy of your flight itinerary.

Please note that Out of Country Leave of Absence is not used for Annual Vacation or short-term travel. Please consult with your OISS advisor before exiting the U.S. to review your re-entry requirements.

I authorize the OISS to take the appropriate action with my SEVIS record based on the information provided above.

Student Signature: ________________________________________ Date: ______/_______/________